

# Gustavo Ferreira Comonian



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## HIGHLIGHTS OF QUALIFICATIONS

**Admin & Customer Service Professional:** 6+ years supporting teams, coordinating operations, and delivering service excellence.

**Effective Communicator:** skilled in responding to inquiries, resolving concerns, and engaging diverse audiences.

**Organized & Detail-Oriented:** experience managing priorities, maintaining records, and meeting deadlines.

**Technically Proficient:** Microsoft Office, databases, digital platforms, and IT troubleshooting.

**Reliable Team Player:** with initiative, accountability, and a positive, service-oriented approach.

**Bilingual:** Fluent in English and Portuguese, with basic knowledge of French and Spanish.

**First Aid & CPR/AED:** Level C Certified (Canadian Red Cross).



## EDUCATION

- **Business - International Business** | Niagara College - ON, Canada 2023 - 2024 🕒  
Earned Honours College Diploma
- **Journalism A.S.** | SUNY Westchester Community College - NY, USA 2014 - 2016 🕒  
Completed Associate's Degree in Journalism
- **Information Technology** | ETEC Marcos Uchôas - SP, Brazil 2007 - 2009 🕒  
Obtained IT Technician Certificate



## WORK EXPERIENCE

- ✓ **International Student Engagement Assistant** | Niagara College - Welland, ON Feb 2025 - Nov 2025 🕒
  - Coordinated orientations, trips, and campus events to enhance student engagement and campus life.
  - Fostered an inclusive and connected student community through engaging and well-organized activities.
- ✓ **Retail Sales Associate** | Boathouse Outlet - Niagara-on-the-Lake, ON May 2023 - Mar 2025 🕒
  - Assisted customers upon arrival, keeping them informed about the latest discounts and promotions.
  - Knew store merchandise well to assist customers with accurate information for informed purchases.
- ✓ **International Student Assistant** | Niagara College - Niagara-on-the-Lake, ON Aug 2023 - Jan 2025 🕒
  - Served as a front-line information responder, guiding students to relevant services and staff.
  - Supported student engagement through orientation, campus tours, and social events and activities.
- ✓ **Social Media Ambassador** | Niagara College - Niagara-on-the-Lake, ON Jan 2024 - Dec 2024 🕒
  - Managed the college's online presence by creating content to attract students and promote events.
  - Shared personal experiences and success stories to enhance the college's brand visibility.
- ✓ **Fitness Centre Attendant** | Niagara College - Niagara-on-the-Lake, ON Sept 2023 - Dec 2024 🕒
  - Acted as a control desk attendant, delivering top-notch customer service in line with AODA legislation.
  - Received visitors, provided orientations, oversaw activities, and addressed maintenance needs.



## SOCIAL PAGES

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## WORK EXPERIENCE ...



**Personal Language Instructor** | Self-employed - Online

2018 - 2023



- Helped students flourish through personalized support and guidance.
- Empowered students to reach their full potential and overcome their challenges.



**MS & HS Teacher** | Colégio Drummond & Colégio Fênix - Lorena & Guaratinguetá, SP

2018 - 2021



- Educated high schoolers on the US curriculum created by HSE and Mizzou K-12.
- Crafted interactive, meaningful lessons that encouraged active participation and self-motivation.



**Staff Assistant** | Department of Student Involvement at SUNY WCC - Valhalla, NY

2016 - 2017



- Facilitated a co-curricular educational atmosphere with professionalism and respect.
- Collaborated on recruitment, training, and workshops to enhance staff policy comprehension.



**Marketing Assistant** | Office of Cultural Affairs at SUNY WCC - Valhalla, NY

2015 - 2017



- Coordinated campus performances by reviewing selections, drafting contracts, and managing show logistics.
- Wrote and distributed press releases to media outlets to promote seasonal programming.



## VOLUNTEER EXPERIENCE



**Guard.me Ambassador** | Niagara College - Niagara-on-the-Lake, ON

2023 - 2024



- Aided international students with the enrollment process for Guard.me's insurance and promoted its availability.
- Raised awareness about mental health and enlightened students on the advantages of Guard.me's coverage.



**Global Community Scholars** | Prospector Theater - Ridgefield, CT

2016



- Hosted events for the developmentally disabled to boost their social skills, emotional health, and confidence.
- Designed a range of interactive teaching and training activities for objective-based training situations.



## ACHIEVEMENTS & AWARDS



**Niagara College Student Administrative Council International Award**

2024



Scholarship in recognition of remarkable academic achievement and striking involvement on campus.



**Curriculum Award Winner**

2016



Recognition of most outstanding academic achievement in the Journalism program at SUNY WCC.



**Pulitzer Center Reporting Fellowships Finalist**

2016



Reached the final stage in the International Student Reporting Fellowship to cover global issues.



**Kathryn W. Davis Global Community Scholarship**

2015



Full time scholarship awarded to the top 0.1% of the student body at SUNY WCC.



## INTERESTS & ACTIVITIES



Volunteering



Languages



Travelling



Photography



Reading



Music



Fitness